



2008 McKeown Scholars Program

Timeline for Participating Communities

*In awarding the \$5,000 McKeown Scholarships reserved for your community for this 12th year of the program, it is vital to adhere to the following timeline for proper administration. Please contact **Rob Nigro** at 781-932-8000 with any questions or for further details.*

Friday, December 28, 2007 Cummings Foundation, Inc. (CFI) electronically transmits applications to each participating community's public high school, for distribution to eligible requesting students (public or private school) in the upper 20% (only) of their respective senior classes. CFI and each school will attempt to generate local publicity about scholarship availability. Students must return completed applications to school officials for review and eligibility certification no later than Friday, February 8. Applicants who do not attend the local public high school must have applications certified at their respective schools and submit them to the designated public high school official by February 8, as well.

Wednesday, March 12 The community's public high school (only) administers a one-hour written essay to **all** participating students (public and private school) in a carefully controlled environment during school hours. CFI telephonically provides essay topic between 11 AM and 12 noon on March 12. Schools fax sign-in sheets to CFI after essay begins. Fairness to all participants is vital; **NO MAKE-UP DATES ARE PERMITTED.**

Friday, March 14 High school English Department volunteers begin anonymous evaluation of **all** written essays. The best written essays shall serve as the "first cut" to identify finalists. School selection committees then complete personal finalist interviews and review all appropriately submitted application materials to determine final winners. Schools notify winners and CFI. *Neither Cummings Foundation nor New Horizons has any role in selecting winners.*

Thursday, April 10 Schools submit winners' names, color yearbook photos, McKeown Scholars applications, and college choices, plus *all* original essays (including non-winners'), along with details for the 2008 award presentation. *In addition, schools submit documentation of award disbursements to colleges/universities of 2007 winners.* Winners must be presented award plaques by a CFI representative at year-end school award ceremonies or graduation exercises.

***PLEASE NOTE:** Beginning with 2008 awards, CFI is once again authorized to disburse \$5,000 scholarship checks *directly to students' respective colleges / universities.* CFI will provide explicit award redemption details to all winners at their award presentations.

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