



2012 McKeown Scholars Program

Timeline for Participating Communities

*In awarding the \$10,000 McKeown Scholarship reserved for your community for this 16th year of the program, it is vital to adhere to the following timeline for proper administration. Please contact **Gloria Papile** at 781-935-8000 with any questions or for further details.*

Monday, January 9 Cummings Foundation, Inc. (CFI) electronically transmits applications to each participating community's public high school, for distribution to eligible requesting students (public or private school) in the upper 20% (only) of their respective senior classes. CFI and each school will attempt to generate local publicity about scholarship availability. Students must return completed applications to school officials for review and eligibility certification no later than Friday, February 17. Applicants who do not attend the local public high school must have applications certified at their respective schools and submit them to the designated public high school official by February 17, as well.

Wednesday, March 7 The community's public high school (only) administers a one-hour written essay to **all** participating students (public and private school) in a carefully controlled environment during school hours. CFI telephonically provides essay topic between 11 AM and 12 noon on March 7. Schools fax sign-in sheets to CFI after essay begins. Fairness to all participants is vital; **NO MAKE-UP DATES ARE PERMITTED.**

Friday, March 9 High school English Department volunteers begin anonymous evaluation of **all** written essays. The best written essays shall serve as the "first cut" to identify finalists. School selection committees then complete personal finalist interviews and review all appropriately submitted application materials to determine final winners. Schools notify winners and CFI. *Neither Cummings Foundation nor New Horizons has any role in selecting winners.*

Thursday, April 5 Schools submit winners' names, color yearbook photos, McKeown Scholars applications, and college choices, plus *all* original essays (including non-winners'), along with details for the 2012 award presentation. Winners must be presented award plaques by a CFI representative at year-end school award ceremonies or graduation exercises.

***PLEASE NOTE:** CFI will disburse \$10,000 scholarship checks *directly to students' respective colleges / universities*, upon receipt of required information. CFI will provide explicit award redemption details to all winners at their award presentations.

www.cummingsfoundation.org